

**2008 SUMMER RESIDENTIAL GOVERNOR'S SCHOOL (SRGS)
FOR VISUAL AND PERFORMING ARTS
PROCESS GUIDE FOR PUBLIC SCHOOL ADMINISTRATORS**

The 2008 Summer Residential Governor's School (SRGS) selection process is consistent with the mission of the Virginia Department of Education to provide eligible students in the Commonwealth fair and equitable access to programs and services, and to allow for greater decision making at the local level. The process continues to guarantee representation in the SRGS while providing equitable participation throughout the Commonwealth. All information, applications, and nomination report forms are available at the following Web address:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

The 2008 Summer Residential Governor's School (SRGS) selection of nominees will continue to be conducted by the school divisions and the Virginia Department of Education (VDOE). The VDOE works with the school division's gifted education coordinator as the primary contact for all information. As in past years, schools are encouraged to recognize the steps involved in the selection process and to establish dates for the submission of the various parts of the VPA application in a manner that meets the division's needs. Each division's coordinator is encouraged to provide the schools in the division with information regarding the application submission process and meeting dates and locations.

This administrative guide for application to the Summer Residential Governor's Schools sponsored by the Virginia Department of Education (VDOE) outlines the specific process for the Visual and Performing Arts Program (VPA) from application through completion of the summer program. Additional information is available at the following Web site:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

The rewards of attending a residential Governor's School are great, but the effort needed to complete the application process can be challenging. The work of students, parents, teachers, counselors, school administrators, and central office administrators is deeply appreciated.

Because many schools do not have school-based gifted education teachers, the secondary school counselor is a vital person in the application process. He or she is the one person in the building with access to the required records and who also knows the student. Students should consult the school counselor throughout the process and honor all deadlines established by the counselor.

DEFINITION OF TERMS

Applicants	Students are classified as applicants throughout the school and division selection processes.
Nominees	Applicants are classified as nominees if their applications are selected by the division's selection committee to be submitted to the VDOE.
Gifted Education Coordinator	The designated contact person within the division who is the final authority within the division for problem solving with the VDOE.
Visual and Performing Arts Programs	The visual and performing arts programs available for students include visual art, dance, instrumental music, vocal music, and theatre.

BRIEF DESCRIPTION OF THE PROCESS

#	COMPONENT	DESCRIPTION	TIMELINE
1	Dissemination of Information	Each school division gifted education coordinator is responsible for disseminating the pertinent information from this document as early in the school year as possible. At the same time, the gifted education coordinator will disseminate school division's dates for local adjudication (if needed), applications, and the timeline for student deadlines in this process.	October 2007
2	Criteria for Eligibility	Each school division is responsible for ensuring that all nominees meet the established criteria for application to the VPA Governor's School. Coordinators are required to sign each application to indicate that each nominee submitted is eligible for the program.	October 2007
3a	Adjudication Process	The information on all students participating in the VPA adjudication process is due to the adjudication director at the University of Richmond by November 16, 2007 (written/faxed), or November 22, 2007 (online). Requests for specific percussion instruments to be provided at specific adjudication sites are also due on this date.	November 16, 2007 (written/faxed submission) November 22, 2007 (online submission)
3b	Adjudication Process	Once this information is processed, the adjudication director sends a personalized letter that includes the date, time, and place of adjudication for each student, as well as a map and directions to the site to each coordinator for distribution.	December 8, 2007
3c	Adjudication Process	VPA adjudications are held on Saturdays in January in geographic regions. Inclement weather may alter the schedule, but students should make every effort to attend the designated adjudication. Special instructions about weather problems and cancellations, as well as an adjudication information phone number, are included in the letter prepared for each student by the adjudication director.	January 2008
3d	Adjudication Process	By the end of January, copies of each applicant's official adjudication scores are returned to the gifted education coordinator. These two yellow score sheets are critical to the application and must be attached to each application sent to VDOE.	January 25, 2008
4	School Selection Process	School selection committees meet in January or February to determine which candidates to send forward for the division's selection process. If a division has only one high school, the school and division selection process are combined.	January – February 2008
5	School Division Selection Process	Division selection committees meet in late January/early February to determine the nominees for each Governor's School. Each application must be ranked. No two nominees may share a rank.	January – February 2008
6	School Division Nominee Submission Process	5:00 p.m. on February 20, 2008 - DEADLINE for information on the nominees to be submitted in electronic format and the completed applications postmarked and mailed to the following address: Summer Residential Governor's Schools Office of Middle/High School Instruction Virginia Department of Education 101 North 14 th Street, Richmond, Virginia 23219 OR P.O. Box 2120, Richmond, Virginia 23218-2120 Schools shipping applications by a carrier other than the USPS must use the street address.	February 20, 2008

7	VDOE Selection Process	Final selection for participation in the Governor's School is dependent on the strength of the application, local ranking, and the needs of the specific program. Consideration must be given to dormitory space, geographic balance within the Commonwealth, and other factors.	February – April 2008
8	VDOE Student Notification Process	In mid-April students will receive letters concerning the status of their applications. Nominees will either be invited to attend a program or will be designated as alternates. Prior to the mailing of these letters, gifted education coordinators will receive lists indicating the status of individual nominees. Selection for the VPA program is competitive and based on the needs of the program. As in past years, divisions are not guaranteed representation in the VPA program.	Mid-April 2008
9	Payment Process	Public school divisions will be invoiced in late May for students who have accepted invitations by May 18, 2008. Revised invoices may be sent after the first day of the program, indicating students who declined or accepted after the May invoice. Only divisions with membership changes will receive revised invoices.	May – June 2008
10	Process Completion	Copies of applications must remain on file in the school division until August 15, 2008. At that time, applications should be shredded.	August 15, 2008

DETAILED PROCESS INFORMATION VISUAL AND PERFORMING ARTS PROGRAMS

1. DISSEMINATION OF INFORMATION

- Each division's gifted education coordinator is encouraged to provide all high schools with information regarding the application submission process. Each division should establish and publicize dates for the submission of the various parts of the visual and performing arts application in a manner that meets the needs of its students.
- The Governor's School process begins as **tenth- and eleventh-grade students** return to school. Schools must publicize information about the Summer Residential Governor's Schools to all tenth- and eleventh-grade students and may not restrict information about the program to students enrolled in art, dance, drama, or music classes or those recommended solely by teachers.
- Each public school must not discriminate upon the basis of religious conviction, race, gender, age, national origin, disability, or parent/guardian occupation.
- Public school divisions are responsible for the local share of the tuition costs for any student nominated. The local share for the school division is based on its current ability-to-pay composite index, not to exceed 50 percent of the tuition cost for the respective program

NOTE: Students who reside in Virginia but attend private schools outside of the Commonwealth may also be nominated for Virginia's Summer Residential Governor's Schools if they meet all other eligibility requirements. Such students must contact the Office of Middle/High School Instruction at SRGS@doe.virginia.gov, or at 804-225-2651 for more information. Students may access applications and other information at the following Web address:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

2. CRITERIA FOR ELIBILITY

The school shall provide an application to any student who meets the eligibility criteria listed below. Schools are strongly encouraged to review the selection criteria with students and to assist them in recognizing the competition they face at the state level. The following criteria shall be met for a student to be eligible for consideration for the VPA program:

- In the **visual and performing arts (VPA)** programs, a student may have been identified as gifted in the arts area (*8 VAC 20-40-50, Criteria for Screening and Identification*), but if a school division has no gifted program specific to the arts, any student who meets the criteria for the VPA program may apply. A student may meet any one of the following criteria to be eligible:
 - Rank at or above the 80th percentile on recent standardized test measures, or
 - Possess a C average for the last grade completed, or
 - Have a letter of commendation from a teacher who feels the student would qualify if not for an unusual situation or circumstance.
- A student shall be neither a current applicant to a 2008 Governor's Foreign Language Academy or other Summer Residential Governor's School program, nor a former participant in these programs. **A student may attend only one Foreign Language Academy or Summer Residential Governor's School program during his or her high school career.**
- A student who participates in one of the 18 Academic-Year Governor's School or who has participated in one of the 20 Summer Regional Governor's Schools **MAY** apply.
- A student shall be genuinely interested in attending the Governor's School and have the emotional maturity, stability, and self-discipline to live away from home for an extended period.
- A professional who knows the artistic ability and strengths of the student shall recommend the student.
- Each student shall participate in the adjudication process in January as scheduled by VDOE.

3. ADJUDICATION PROCESS

Submitting Applicants for Adjudication

All applicants **shall** participate in the state-sponsored adjudication process. Students may adjudicate in only one art area. Each public high school may select one adjudicant in each art discipline (visual art, dance, instrumental music, vocal music, and theatre). The information in **ATTACHMENT A** is computed to allow each high school **one set of five** adjudicants for the first 1,000 students enrolled in the tenth- and eleventh- grades, and an additional set of five for each 1,000 students or part thereof. For example, a school division with two high schools with total 10- and 11-grade student population of 999, would receive 2 sets of adjudicants, one set of five adjudicants (visual art, dance, instrumental music, vocal music, and theatre) for each high school. If a school does not fill one or more of the arts disciplines, it may **not** substitute students from other arts disciplines into those slots. However, unused slots in specific art areas may be used by other high schools as determined by the division's gifted education coordinator.

For information and specific questions with respect to adjudication procedures, requirements, and sites contact:

Adjudication Director
The Governor's School
28 Westhampton Way
University of Richmond, VA 23173
Information 804-289-8220 • Fax 804-287-1860
www.richmond.edu/govschool/students/application/adjudication.html
govschool@richmond.edu

Gifted education coordinators provide the adjudication director with the names of applicants in each art discipline on the Applicant Report for Site Adjudication form (**ATTACHMENT B**) postmarked or faxed by **November 16, 2007**. Online submissions must be received by November 22, 2007.

- Public schools may submit adjudication information to the University of Richmond online. Information is available at the web address below:

www.richmond.edu/govschool/schoolpersonnel.html.

Information to be provided by the November 2007 deadline:

- Advance notification of transportation plans that require students to be scheduled at adjacent times (e.g., several students carpooling from the same division, or schools/divisions that provide transportation for students).
- Advance notification of scheduling conflicts such as district band competitions that require students to be scheduled at specific times or on a date other than the one assigned to the school division.
- Request for large percussion instruments to be provided at the specific adjudication site.

It is the responsibility of the gifted education coordinator to ensure that all information required by the adjudication director is delivered on time. Neither the adjudication director nor the VDOE may be held responsible for student information that does not arrive or arrives late. **THE UNIVERSITY OF RICHMOND RESERVES THE RIGHT TO ASSESS AND COLLECT LATE FEES FOR INFORMATION THAT IS NOT RECEIVED BY THE DEADLINE.**

Scheduling Adjudication Appointments

The adjudication director will schedule all adjudication appointments. If an adjudicant has a known school-related conflict that cannot be rescheduled, the gifted education coordinator must indicate this on the Applicant Report for Site Adjudication form or online. The adjudication director will mail a listing of the applicants' scheduled appointments to the gifted education coordinator. In that mailing, the gifted education coordinator will also receive individual student letters regarding adjudication appointments, a campus map, and other materials to be copied and distributed to each applicant. Information is **not** mailed directly to students.

Applicants must notify their gifted education coordinator in advance if they know they will be unable to attend the adjudication. The gifted education coordinator will then notify the adjudication director if an applicant is unable to attend the scheduled adjudication. Applicants will be rescheduled at the adjudication director's discretion.

The University of Richmond is responsible for the adjudications at all three sites. It reserves the right to charge a cancellation fee of \$25.00 for each student who fails to attend his or her scheduled state adjudication appointment, without rescheduling immediately prior to or after that date. The cancellation fee will allow the university to recoup expenses for the professional and support staff, and facilities needed for the students scheduled to adjudicate at each site.

Make-up Appointments

Applicants who qualify for a make-up adjudication appointment must notify the division gifted education coordinator by the Monday immediately after the scheduled adjudication. The gifted education coordinator must notify the adjudication director no later than the following Wednesday.

To qualify for a make-up adjudication appointment, an applicant must be excused for one of the following reasons: (a) medical illness documented by written excuse from a physician; (b) family emergency as documented by written excuse from parent or guardian; (c) inclement weather documented by a letter or e-mail from the gifted education coordinator; or (d) unforeseen school-related conflict documented by a letter or e-mail from the sponsor. The adjudication director will reschedule appointments at a subsequent location or by videotape. The adjudication director will send videotaping instructions to the gifted education coordinator if applicable.

Adjudication Scores

The adjudication director will mail the two completed yellow adjudication forms for each student to gifted education coordinators postmarked no later than January 25, 2008. Two adjudication scores for each applicant are required in order to complete student applications for consideration by the division's selection committee. Student applications must include these two yellow sheets for consideration at the state level. While the University of Richmond encourages adjudicators to double check their computations, gifted education coordinators are encouraged to check the scores, as well.

4. SCHOOL SELECTION PROCESS

Committee Process

Applicants to the 2008 Summer Residential Governor's School for Visual and Performing Arts are required to participate in the state-sponsored adjudication process. Following the receipt of the adjudication forms in late January, each school may review its applicants and then forward applications to the division's selection committee. Scoring information found in this document should be used to assist the schools in their decisions on applicants to be forwarded to the next level of competition.

Each secondary school may select applicants for the VPA programs. The gifted education coordinator, according to the needs of the division, determines the number of applicants a school may submit to the division's selection committee. These applicants become part of the division's applicant pool from which nominees will be selected.

Each school may convene a committee to consider the applicants from the school. Schools should consider including secondary school counselors, art, dance, drama, and music teachers, and persons with expertise or experience in gifted education in the arts on the committee. Each school sends the completed original application for each applicant to the school division's selection committee according to the schedule established by the division's gifted education coordinator.

5. SCHOOL DIVISION SELECTION PROCESS

Number of Nominees

The number of nominees a school division may submit is determined by the VDOE (see **ATTACHMENT A**) based on the enrollment of eligible students in the school division. Each division may submit **one nominee in each art discipline** (visual art, dance, instrumental music, vocal music, and theatre) **for the first 1,000 students and one additional nominee in each art discipline for each additional 1,000 students** (or fraction thereof) enrolled in **tenth and eleventh grades**. Where needed, the quotas have been adjusted to reflect the opening of new schools.

Committee Process

Each public school sends the completed, **original** application for each applicant to the division's selection committee. The division's selection committee must receive applications by the deadline established by the gifted education coordinator. After receiving applications, with two yellow adjudication forms attached to each application from each school, the division selects its nominees.

The division's selection committee will consider the pool of local applicants and select nominees from that division. The VDOE suggests that the division's selection committee consist of secondary school counselors, educators and/or professionals knowledgeable in each of the art disciplines, and persons with expertise/experience in gifted education. The members of the division's selection committee should represent as many of the schools submitting applicants, as possible, and should include administrators/teachers who have knowledge about the Governor's Schools.

ATTACHMENT C, Scoring Guidelines, provides guidance on evaluating teachers' narratives and the student's statement of interest. Selection of nominees should be based on the applicant's ability to handle the academic and artistic components of the program, his or her social and emotional maturity, and genuine interest and willingness to participate in the program. Nominees should be broadly representative of the racial and gender composition of the division.

Completing the Application

The division's selection committee must determine the total score for each applicant by using the VPA Scores form. This form is available online at the following Web site:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

The VDOE will check the computation of adjudication, teachers' rating scales, and final scores as part of its process. Applications received by the VDOE with incomplete scores will be returned to the division's gifted education coordinator for completion. The student will not be considered for any position until all scoring is complete and the application is resubmitted.

Each student's application should also indicate the names, titles, and schools of the division's selection committee members and other signatures to be indicated on the Division/Region Signatures form. This form is also available at the previously provided Web site. The gifted education coordinator's statement acknowledges that the student's attendance and discipline records have been reviewed and that the nominee is worthy to represent his or her school or region.

Each public school must maintain a copy of a completed application for each nominee. These applications may be requested by the VDOE or by the director of the Governor's School if the student is selected to attend.

Divisions should retain a copy of each application until August 15, 2008.

All decisions of the division's committee are final. The VDOE does not have jurisdiction over the decisions made at the local level, unless it is shown that the local selection did not adhere to the requirements outlined in this document.

6. SCHOOL DIVISION NOMINEE SUBMISSION PROCESS

Ranking the Nominees

Once the division's selection committee has identified its VPA nominees, those nominees must be ranked in score order, regardless of art area. In other words, all visual art, dance, instrumental music, vocal music, and theatre nominees share one ranking pool, separate from the academic program and mentorship ranking pool. In the case of multiple students with the same score, the committee must assign a different rank to each student. **Students may share the same score, but not the same rank.** This ranking is required to enter students into the Nomination Report.

Submitting the Nomination Report

Nomination information will be submitted to the VDOE via a specific Web site. Gifted education coordinators should contact the division's Single Sign-On for Web Systems (SSWS) account manager for access. Authorized users will be able to open the 2008 Summer Residential Governor's School Nominations Report. The VDOE cannot give public school personnel this access; it may only come from the division's SSWS account manager. The Nominations Report form will be available on Friday, February 1, 2008, through the following Web address:

The first page of the VPA application includes all student information needed to complete the nominations report. The first screen, after successful login, will show the division's quotas for the art disciplines. These totals will adjust automatically as students' program choices are entered. Users should click on the "Add Nominee" button to the right of the art discipline quotas to start entering student data. The user will be notified when he or she attempts to nominate a student in an art discipline where the division's quota has been filled or where a rank has been duplicated. Users will have the ability to edit or delete data for nominees after they have been entered. Once **all nominee information, including VPA, academic programs, and mentorship nominees, has been entered**, the user should click on "Verification Report," shown on the screen's left blue bar. This report requires Adobe Acrobat® to be read. If the user's computer does not have that software, it may be downloaded without charge from the following Web site:

www.adobe.com/products/acrobat/readstep2.html

Users should save the verification report to their computers, print a copy and have it signed by the division superintendent. The verification report must be printed after all nominees are entered in order to indicate the correct number of students for whom the division is guaranteeing tuition. Divisions indicate, through the signed verification report, that **they are guaranteeing tuition for all students nominated**. The division's nomination report is instantaneously transmitted to the VDOE. The second and subsequent pages of the division's verification report list pertinent information about its nominees that has been transmitted to the VDOE. If the user has an interruption in the online submission process, submission of the data will not be lost. Further information and specific step-by-step instructions will be posted to the following Web site and sent via e-mail to all gifted education coordinators by February 1, 2008:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS

Submitting Applications to VDOE

The gifted education coordinator mails originals of the applications for the selected nominees along with the cover page of the Verification Report signed by the division superintendent to the VDOE. For each nominee, the gifted education coordinator must submit an original application and **both** yellow adjudication score sheets. Only materials required by the VDOE will be accepted. Transcripts, student resumes, and pictures should not be included in the submitted application.

IN ORDER TO BE CONSIDERED, all materials must be packed in the order indicated on the Verification Report and postmarked by 5 p.m. February 20, 2008. NO EXCEPTIONS WILL BE MADE. SUBMIT ORIGINAL COMPLETED APPLICATIONS TO THE FOLLOWING ADDRESS:

Summer Residential Governor's Schools
Office of Middle/High School Instruction
Virginia Department of Education
101 North 14th St., Richmond, VA 23219
OR

P.O. Box 2120, Richmond, VA 23218-2120

Schools shipping applications by a carrier other than the USPS must use the street address.

NOTE: School divisions must provide students whose applications were not sent forward for state-level consideration with written information indicating that they will not receive any communication from the VDOE in mid-April 2008. Divisions may be asked to provide this list to the VDOE.

7. VIRGINIA DEPARTMENT OF EDUCATION SELECTION PROCESS

The VDOE receives and processes all required materials **postmarked by February 20, 2008**. Final selection for VPA program participants is made by the VDOE and the VPA program director and will be based on the strength of the student's application, ranking, and the needs of the program.

NOTE: As in past years, divisions are not guaranteed representation in the VPA program. Selection for the VPA program is competitive and based upon the needs of the program.

8. VIRGINIA DEPARTMENT OF EDUCATION NOTIFICATION PROCESS

Each nominee will be sent a letter regarding his/her application status by mid-April 2008. Prior to the mailing of letters to all nominees, the gifted education coordinator for each division will receive a status list indicating "invited" or "alternate" status for individual nominees. At this point, students are listed as "invited" or "alternates." Gifted education coordinators are welcome to share this information with the nominees. Each student's letter will be sent directly to the home address indicated on the nomination report and the nominee's application.

Because the gifted education coordinator or regional coordinator is the primary contact for the VDOE, personnel from individual schools may contact him or her for information on specific nominees.

9. PAYMENT PROCESS

Public school divisions will be invoiced in late May for students who have accepted the invitation to attend as of May 19, 2008. Divisions may receive a revised invoice after the first day of the first program (June 23, 2008), indicating students who declined or accepted after the May invoice. Only divisions with membership changes will receive revised invoices.

The following tuition will be used to determine the school division's share of VPA program costs based on the locality's ability to pay composite index:

Program	2008 Tuition
Visual and Performing Arts	\$1,832

10. PROCESS COMPLETION

Copies of applications must remain on file until August 15, 2008. At that time, applications should be shredded.

**VISUAL AND PERFORMING ARTS PROGRAM
IMPORTANT DATES
2007-2008**

October 2007	Dissemination of information to students begins the process.
October 2007 - February 2008	Criteria for eligibility are considered for each student who plans to apply. Criteria are reviewed before applications are submitted.
November 16, 2007 (written/faxed) November 22, 2007 (online submission)	Adjudication deadline to submit names for VPA participants in the state adjudication process and to request specific percussion instruments at specific sites.
December 7 , 2007	Adjudication schedules for individual students are mailed to gifted education coordinators to be given to students.
January 5, 2008	Adjudication - Site I University of Richmond
January 12, 2008	Adjudication - Site II Shenandoah University
January 19, 2008	Adjudication - Site III Emory and Henry College and make-up date
January 25, 2008	Adjudication - Completed adjudication scores forms (two for each student) are returned to gifted education coordinators. If forms are returned earlier than this date, the school's and division's process may take place in late January.
January-February 2008	School selection process takes place.
January-February 2008	Date determined by each division's gifted education coordinators as deadline for schools to submit completed applications (with yellow adjudication forms attached) to the division's selection committee.
January-February 2008	School division selection process takes place.
February 1, 2008	Summer Residential Governor's School Nominations Application will open through the SSWS.
February 20, 2008	School division nominee submission process deadline for the gifted education coordinator to mail original applications and the cover page of the nominee report signed by the division superintendent to the VDOE and to enter the nominee information on a specific VDOE Web site.
February-April 2008	VDOE selection process takes place.
Mid-April 2008	VDOE notification through letters sent to students indicating status of application. Coordinators receive a list of students and their status.
May 2008	Payment process begins with invoices that are sent for students who plan to attend.
June 2008	Payment process continues with adjustments to invoice(s), if necessary.
August 15, 2008	Process is completed when applications are shredded.

Contact Information:

If you have questions regarding the application, student selection process, submission of the nominee data, or the invoice process, please contact the Office of Middle/High School Instruction, at the VDOE at SRGS@doe.virginia.gov or at 804-225-2651.

ATTACHMENT A

Public School Adjudication and Nomination Quotas

ADJ Site	Div. No.	Division Name	High Schools	Total Students in Grades 10 and 11	Adjudication Quota	Nomination Quota
UR	1	ACCOMACK CO PBLC SCHS	4	953	4	1
UR	2	ALBEMARLE CO PBLC SCHS	4	2,211	4	3
EH	3	ALLEGHANY CO PBLC SCHS	1	446	1	1
UR	4	AMELIA CO PBLC SCHS	1	296	1	1
UR	5	AMHERST CO PBLC SCHS	1	811	1	1
UR	6	APPOMATTOX CO PBLC SCHS	1	359	1	1
SU	7	ARLINGTON CO PBLC SCHS	3	2,747	3	3
UR	8	AUGUSTA CO PBLC SCHS	5	1,886	5	2
UR	9	BATH CO PBLC SCHS	1	152	1	1
EH	10	BEDFORD CO PBLC SCHS	3	1,852	3	2
EH	11	BLAND CO PBLC SCHS	2	171	2	1
EH	12	BOTETOURT CO PBLC SCHS	2	784	2	1
UR	13	BRUNSWICK CO PBLC SCHS	2	352	2	1
EH	14	BUCHANAN CO PBLC SCHS	4	564	4	1
UR	15	BUCKINGHAM CO PBLC SCHS	1	410	1	1
UR	16	CAMPBELL CO PBLC SCHS	4	1,450	4	2
UR	17	CAROLINE CO PBLC SCHS	1	686	1	1
EH	18	CARROLL CO PBLC SCHS	2	667	2	1
UR	19	CHARLES CITY CO PBLC SCHS	1	134	1	1
UR	20	CHARLOTTE CO PBLC SCHS	1	373	1	1
UR	21	CHESTERFIELD CO PBLC SCHS	10	9,922	15	10
SU	22	CLARKE CO PBLC SCHS	1	403	1	1
EH	23	CRAIG CO PBLC SCHS	1	113	1	1
SU	24	CULPEPER CO PBLC SCHS	1	1,186	2	2
UR	25	CUMBERLAND CO PBLC SCHS	1	282	1	1
EH	26	DICKENSON CO PBLC SCHS	3	416	3	1
UR	27	DINWIDDIE CO PBLC SCHS	1	885	1	1
UR	28	ESSEX CO PBLC SCHS	1	315	1	1
SU	29	FAIRFAX CO PBLC SCHS	30	26,937	45	30
SU	30	FAUQUIER CO PBLC SCHS	2	1,896	2	2
EH	31	FLOYD CO PBLC SCHS	1	319	1	1
UR	32	FLUVANNA CO PBLC SCHS	1	652	1	1
EH	33	FRANKLIN CO PBLC SCHS	1	1,333	2	2
SU	34	FREDERICK CO PBLC SCHS	3	2,243	3	3
EH	35	GILES CO PBLC SCHS	2	412	2	1
UR	36	GLOUCESTER CO PBLC SCHS	1	1,096	2	2
UR	37	GOOCHLAND CO PBLC SCHS	1	409	1	1
EH	38	GRAYSON CO PBLC SCHS	2	351	2	1
UR	39	GREENE CO PBLC SCHS	1	461	1	1
UR	40	GREENSVILLE CO PBLC SCHS	1	406	1	1
UR	41	HALIFAX CO PBLC SCHS	1	1,035	2	2
UR	42	HANOVER CO PBLC SCHS	4	3,227	4	4

ADJ Site	Div. No.	Division Name	High Schools	Total Students in Grades 10 and 11	Adjudication Quota	Nomination Quota
UR	43	HENRICO CO PBLC SCHS	9	7,981	14	8
EH	44	HENRY CO PBLC SCHS	2	1,358	2	2
UR	45	HIGHLAND CO PBLC SCHS	1	59	1	1
UR	46	ISLE OF WIGHT CO PBLC SCHS	2	977	2	1
UR	48	KING GEORGE CO PBLC SCHS	1	637	1	1
UR	49	KING AND QUEEN CO PBLC SCHS	1	115	1	1
UR	50	KING WILLIAM CO PBLC SCHS	1	343	1	1
UR	51	LANCASTER CO PBLC SCHS	1	257	1	1
EH	52	LEE CO PBLC SCHS	2	612	2	1
SU	53	LOUDOUN CO PBLC SCHS	9	7,415	11	8
UR	54	LOUISA CO PBLC SCHS	1	740	1	1
UR	55	LUNENBURG CO PBLC SCHS	1	303	1	1
SU	56	MADISON CO PBLC SCHS	1	377	1	1
UR	57	MATHEWS CO PBLC SCHS	1	252	1	1
UR	58	MECKLENBURG CO PBLC SCHS	2	806	2	1
UR	59	MIDDLESEX CO PBLC SCHS	1	256	1	1
EH	60	MONTGOMERY CO PBLC SCHS	4	1,626	4	2
UR	62	NELSON CO PBLC SCHS	1	342	1	1
UR	63	NEW KENT CO PBLC SCHS	1	489	1	1
UR	65	NORTHAMPTON CO PBLC SCHS	1	320	1	1
UR	66	NORTHUMBERLAND CO PBLC SCHS	1	273	1	1
UR	67	NOTTOWAY CO PBLC SCHS	1	405	1	1
UR	68	ORANGE CO PBLC SCHS	1	838	1	1
SU	69	PAGE CO PBLC SCHS	2	601	2	1
EH	70	PATRICK CO PBLC SCHS	1	440	1	1
UR	71	PITTSYLVANIA CO PBLC SCHS	4	1,676	4	2
UR	72	POWHATAN CO PBLC SCHS	1	711	1	1
UR	73	PRINCE EDWARD CO PBLC SCHS	1	470	1	1
UR	74	PRINCE GEORGE CO PBLC SCHS	1	1,052	2	2
SU	75	PRINCE WILLIAM CO PBLC SCHS	10	12,205	18	13
EH	77	PULASKI CO PBLC SCHS	1	835	1	1
SU	78	RAPPAHANNOCK CO PBLC SCHS	1	173	1	1
UR	79	RICHMOND CO PBLC SCHS	1	223	1	1
EH	80	ROANOKE CO PBLC SCHS	5	2,637	5	3
UR	81	ROCKBRIDGE CO PBLC SCHS	1	602	1	1
SU	82	ROCKINGHAM CO PBLC SCHS	3	1,934	3	2
EH	83	RUSSELL CO PBLC SCHS	3	697	3	1
EH	84	SCOTT CO PBLC SCHS	4	620	4	1
SU	85	SHENANDOAH CO PBLC SCHS	3	1,045	3	2
EH	86	SMYTH CO PBLC SCHS	3	903	3	1
UR	87	SOUTHAMPTON CO PBLC SCHS	1	579	1	1
UR	88	SPOTSYLVANIA CO PBLC SCHS	5	4,186	6	5
UR	89	STAFFORD CO PBLC SCHS	5	4,606	5	5
UR	90	SURRY CO PBLC SCHS	1	157	1	1
UR	91	SUSSEX CO PBLC SCHS	1	289	1	1

ADJ Site	Div. No.	Division Name	High Schools	Total Students in Grades 10 and 11	Adjudication Quota	Nomination Quota
EH	92	TAZEWELL CO PBLC SCHS	4	1,147	4	2
SU	93	WARREN CO PBLC SCHS	3	953	3	1
EH	94	WASHINGTON CO PBLC SCHS	4	1,250	4	2
UR	95	WESTMORELAND CO PBLC SCHS	1	349	1	1
EH	96	WISE CO PBLC SCHS	6	1,164	6	2
EH	97	WYTHE CO PBLC SCHS	3	697	3	1
UR	98	YORK CO PBLC SCHS	5	2,285	5	3
SU	101	ALEXANDRIA CITY PBLC SCHS	1	1,445	2	2
EH	102	BRISTOL CITY PBLC SCHS	1	391	1	1
UR	103	BUENA VISTA CITY PBLC SCHS	1	183	1	1
UR	104	CHARLOTTESVILLE CTY PBLC SCHS	1	741	1	1
UR	106	COLONIAL HEIGHTS CITY PBLC SCHS	1	482	1	1
EH	107	COVINGTON CITY PBLC SCHS	1	142	1	1
UR	108	DANVILLE CITY PBLC SCHS	3	1,207	4	2
SU	109	FALLS CHURCH CITY PBLC SCHS	1	320	1	1
UR	110	FREDERICKSBURG CITY PBLC SCHS	1	441	1	1
EH	111	GALAX CITY PBLC SCHS	1	180	1	1
SU	112	HAMPTON CITY PBLC SCHS	4	4,140	7	5
UR	113	HARRISONBURG CITY PBLC SCHS	1	784	1	1
UR	114	HOPEWELL CITY PBLC SCHS	1	712	1	1
UR	115	LYNCHBURG CITY PBLC SCHS	2	1,528	2	2
EH	116	MARTINSVILLE CITY PBLC SCHS	1	451	1	1
UR	117	NEWPORT NEWS CITY PBLC SCHS	5	5,434	9	6
UR	118	NORFOLK CITY PBLC SCHS	5	6,182	10	7
EH	119	NORTON CITY PBLC SCHS	1	124	1	1
UR	120	PETERSBURG CITY PBLC SCHS	1	890	1	1
UR	121	PORTSMOUTH CITY PBLC SCHS	3	2,882	4	3
EH	122	RADFORD CITY PBLC SCHS	1	252	1	1
UR	123	RICHMOND CITY PBLC SCHS	8	3,892	11	4
EH	124	ROANOKE CITY PBLC SCHS	2	2,141	4	3
UR	126	STAUNTON CITY PBLC SCHS	1	469	1	1
UR	127	SUFFOLK CITY PBLC SCHS	3	2,464	3	3
UR	128	VIRGINIA BEACH CITY PBLC SCHS	11	12,751	21	13
UR	130	WAYNESBORO CITY PBLC SCHS	1	477	1	1
UR	131	WILLIAMSBURG-JAMES CITY PBLC SCHS	3	1,773	4	2
SU	132	WINCHESTER CITY PBLC SCHS	1	659	1	1
UR	135	FRANKLIN CITY PBLC SCHS	1	271	1	1
UR	136	CHESAPEAKE CITY PBLC SCHS	7	7,449	13	8
EH	139	SALEM CITY PBLC SCHS	1	701	1	1
UR	142	POQUOSON CITY PBLC SCHS	1	477	1	1
SU	143	MANASSAS CITY PBLC SCHS	1	1,055	2	2
SU	144	MANASSAS PARK CITY PBLC SCHS	1	367	1	1
UR	202	COLONIAL BEACH PBLC SCHS	1	105	1	1
UR	207	WEST POINT PBLC SCHS	1	130	1	1

ATTACHMENT B

Applicant Report for Site Adjudication No Exceptions for Late Entries

Postmarked or faxed by to the following address by November 16, 2007:

Adjudication Director
The Governor's School
28 Westhampton Way
University of Richmond, VA 23173

Name of Public School			
Gifted Education Coordinator			
Mailing Address			
Phone Number with Area Code		E-mail	

Report adjudicants in following order: Visual Art, Dance, Instrumental Music, Vocal Music, and Theatre (Example: 15 Arts applicants [3 sets of five] - Indicate 3 Visual Art applicants, 3 Dance applicants, 3 Instrumental Music applicants, 3 Vocal Music applicants, and 3 Theatre applicants.)

NUMBER	APPLICANT	ART DISCIPLINE (If music, include instrument or voice part)	Percussion Instrument (Needed at specific adjudication site)
<u>Example</u>			
1.	Mary Smith	Dance	
2.	John Doe	Instrumental Music	Marimba (needed at SU)
3.	Sarah Cho	Vocal Music - Alto	

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

ATTACHMENT B, continued

Applicant Report for Site Adjudication
(Duplicate Page for Additional Reporting)

PAGE of

NUMBER	APPLICANT	ART DISCIPLINE	Percussion Instruments
		(If music, include instrument or voice part)	(Needed at specific site)

ATTACHMENT C

Scoring Guidelines

GUIDELINES FOR RATING STATEMENTS OF INTEREST

The committee is welcome to assign points, based on the rubric provided below. The rubric is provided as guidance for the scoring of student essays. Students have a single essay prompt. The rubric provided is based on the Standards of Learning writing rubric. The maximum score for each essay is 6 points per reader. The score is composed of Composition and Mechanics. Scores must be recorded as whole numbers, with the lowest of 0-1 and the highest of 6. Two readers' scores are averaged on the VPA scores form.

COMPOSITION	0 – 1	2	3	4
Central Idea	Missing	Unclear	Weak	Strong
Elaboration	Unclear	Seldom	Some	Appropriate
Organization	Lacking	Random	Lapses	Logical
Unity	Absent	Many digressions	Some digressions	Unified
Voice	Silent	Absent	Weak	Controlled
MECHANICS	0	1	2	
Sentence Structure	Weak	Some variety	Varied	
Usage	Incorrect	Some incorrect	Consistently correct	
Mechanics	Incorrect	Some incorrect	Consistently correct	

GUIDELINES FOR RATING TEACHERS' NARRATIVES

1. The division coordinator may appoint a reading committee to score the teachers' narratives. This committee can be the same one used to score the applicants' statements of interest.
2. Reader(s) should assess each teacher's impression of the applicant and assign a score for each narrative between 1 (low) and 6 (high) based on the following scale:
 - **6 pts.** This student **demonstrates superior skills and understanding** of all of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **4 - 5 pts.** This student **demonstrates excellent skills and understanding** in most of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **3 pts.** This student **demonstrates adequate skills** in most of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **2 pts.** This student **demonstrates moderate skills** in the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
 - **1 pt.** This student **demonstrates few skills** in any of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
3. Record the scores in Part III of the VPA Scores form, available in the student's application and at the following Web site:

www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS